

November 6, 2019

The regular meeting of the School Readiness Council was held on November 6, 2019 @ 12:15 p.m. @ the BOE auditorium, 129 Church Street. **Present:** Donna Osuch (Co-Chair) Azra Redzic (Co-Chair) ,Kristen Peck, Catherine Plourde, ,Karen Lombardi, Joyce Voisine, Pam Testa, , Maureen Eaton, Jennifer St. John, Brenda Moore ,Linda Rich , Cecilia Garray, Donna Koser Valerie Pelletier, Ronetta Stokes **Absent:**, Susan Adeife Lee ,Peter Kelley, Amanda Sawyer, Valerie Toner, Alyssa McGhee,

1. APPROVAL OF REGULAR SCHOOL READINESS COUNCIL MEETING ON October 2,2019

On motion of School Readiness Council member Cathy Plourde and seconded, it was unanimously vote to: approve the minutes of the regular School Readiness Council meeting on October 2,2019

2. COMMITTEE REPORTS

- **Program Quality-** Meeting held October 8th- Classroom Observations have been started by CREC, Dr. Rachel Leventhal-Weiner has been hired by the OEC as Chief Research and Planning Officer- hope to revamp the ECIS system, Survey collected on SR teachers interest in providing a yoga and meditation weekly class.
Next meeting November 12th @ 9:00 IN-MEL 1 Pleasant Street
- **Health Committee-** Meeting held November 4, 2019, BBHD Sanitarians still visiting Pre-K classrooms. Survey distributed at “Spooktacular”@ Rockwell Park Event –same survey was also distributed at BEC Ctr. BPCCC and IN-MEL. Survey trying to ascertain information about health activities of children and families in Bristol community. Health Committee to support Park and Rec new initiative “RX to the Parks” Next meeting December 3 1:00 240 Stafford Ave Beals Senior Center
- **Governance Committee-** Policies and Procedures Manuel will be released by next month for a vote at December SRC meeting.
- **Community Outreach-**Burlington Public Library has made a generous donation of books to the “Appetite for Reading Program “. The Appetite for Reading volunteers have volunteered to assist with other events BECA and SRC present.
- **Transition to Kindergarten Committee-** Meeting held October 7, 2019 and November 4, 2019. Survey to Kindergarten parents was distributed and collect and analyzed. Survey indicated parents were pleased with the One Night-One Purpose Kindergarten Orientation Event. Numerous suggestions from parents will be taken into account as plans go forward for next year. Next meeting date December 9, 2019 3:45 SS School-21 Tuttle Rd.
- **Infant and Toddler Committee-**Meeting held October 22nd- Discussions centered on changing tables for children in city hall bathrooms. Sparkle Grant and looking into ordinance for breastfeeding in public places.

3. SCHOOL READINESS GRANT MANAGER REPORT

- OEC –Mandated Meeting held November 6, 2019 for SR liaisons-numerous changes and updates in OEC systems will be implemented.

- Discussion regarding mandated report due to OEC by November 28th –FY20 School Readiness Unutilized Space Survey and Capacity. BOE is not at capacity- and we need to address if slots not being used how to make sure we keep slots in Bristol.

4. QUALITY ENHANCEMENT REPORT

The Quality Enhancement Grant is continually being dispersed to vendors.

5. MONITORING VISIT REPORT

Monitoring of Child's files/folders completed

ECIS verification completed.

Bristol Preschool Child Care Center has served 120 FD/FY students in October

Imagine Nation Museum of Early Learning 118 FD/FY students in October

Board of Education is currently serving 149 PD/PY students in October

Bristol BOE has 10 openings at this time

6. RESIGNATIONS

None

7. APPOINTMENTS

None

8. OLD BUSINESS

Update - Early Learning-A PET Project Endowment

9. NEW BUSINESS

No Report

10. ADJOURNMENT

Meeting was adjourned at 1:17 P.M

Respectfully Submitted,

Mary-Alice Petrucelli-Timek

School Readiness Grant Manager

**Companion Guide to School Readiness Minutes
Committee Reports
November 6, 2019**

Program Quality- Maureen Eaton

Committee met October 8th

OEC reported ECIS system is being reviewed by new hire at OEC Dr. Rachel Leventhal-Weiner Chief Research and Planning Officer. She will be looking at data collected and how to use data and research to better serve CT.

Sandy Fowler- CREC contract- has started visiting and observing classrooms- All classrooms will be observed by Sandy this year.

SR teachers indicated they were interested in participating in a yoga class to help with stress reduction.

Survey was sent to staff to gauge their interest and time and day of the week that would work best.

Next meeting November 12th 9:00 IN-MEL

Infant and Toddler Committee – Amanda Sawyer

Donna Koser reported on behalf of Chairperson

Committee met October 22nd

Sparkle Grant announcement was made and how plan to start reaching out to families was discussed

Changing Tables for young children are now available at City Hall

Breastfeeding event at Federal Hill will now become an annual event every summer due to the positive feedback committee has received on past year event.

Next meeting date November 19th 1:00 Burlington Ave- will combine meeting with Bristol Babies Bridge to Literacy

Please note- WIC and Parent and Child Center @ Bristol Health- has moved New address is 222 Main Street- directly across from 9 Prospect Street- Still open for business.

Health Committee- Cathy Plourde

Committee met November 4th

Committee participated in Bristol Park and Recreation “Spooktacular” and Trunk and Treat Event held October 26th. Survey was completed by 196 participants- information was gathered on various health issues and use of hand held devices to assist with the submission of the Caplan Grant (for the Bristol community)

Additional surveys were distributed to BEC Ctr., IN-MEL and BPCCC for additional information.

BBHD sanitarians will continue “handwashing” presentation in preschools.

Discussion of the dangers of vaping- literature and facts were handed out and now placed in various community places for public to be made aware of the eminent danger.

Park and Rec presented new initiative “RX to the Parks” Health Committee will act as a collaborative partner- writing letter of support to go in the Tool kit that will be delivered to Physicians/Health Providers in the community.

Next meeting Date December 3rd 1:00-2:00 Senior Center

Governance Committee - Linda Rich

The policies will be re-written by next meeting December 4th and submitted in writing to SRC before the date of next SRC meeting. The GP’s were just released the week of November 4th

Transition to Kindergarten Committee- Donna Osuch

Committee Met on November 4th

Surveys were analyzed- It was determined **that 95%** of the parents that attend the event (**One Night- One Purpose Parent Kindergarten Orientation.**) Found it helpful.

The T/K committee has come up with various ways to address suggestions/concerns submitted by parents- and will adjust event to meet their stated needs.

The need for a bus ride prior to first day of school- We ask Bus Company to provide a bus safety presentation- also with a bus ride a few weeks prior to the start of school- possibility at a local park or large parking lot.

Unable to attend event in evening- have an additional event to be held at the Library at a different time for those that missed the event- hold in later in the year (July/Aug) to ensure those coming into Bristol late have the opportunity to participate.

Work with Park and Rec to expand their summer program to prepare children for Kindergarten.

Suggestion group meets with Josh to brainstorm how this can be accomplished.

Next Meeting date December 9th 3:45- 4:45 @ South Side school 21 Tuttle Rd

Community Outreach – Donna Koser

“Appetite for Reading “Volunteers met and many want to participate in future events- which will assist SRC members.

Burlington Public Library made a generous donation of used books for our community.

SR Grant Manager Report

OEC meeting held Morning of SRC meeting

New information revealed from OEC.

- OEC is rethinking how the grants they are funding should be paid- looking for a one pay all system- which means SR Grants won't be paid in arrears – their feeling this leaves programs financially unstable. They indicated they will need our help in making this happen.
- Changes in the Registry System
- Changes in the Care 4 Kids system – can now pay for Registration fees and late fees

FY 20 School Readiness Unutilized Space Survey and Capacity- must be completed and submitted by November

Discussion:

BOE presently is only filled at 149 (our of 159 slots) If by November 28th they are not at capacity- We will inform OEC we will move these funds to BPCCC to support 4 FD/FY slots- effective December 1st.

These slots will be immediately filled- and the City will continue to receive our full grant. At the start of the next Fiscal year - BOE can re-claim these slots.

The SR Grant Manager will complete the form and send it in before deadline of November 28th.

Community Sharing

Phase II-“Bristol Babies Bridge to Literacy” 2nd Event to be held December 11th (snow date December 12th) Literacy Event at Bristol Library- **Polar Express-** 6:00-7:00 PM the collaborative partners are Walmart/SRC/BECA/Library. Reservations are needed for this event.

Committee is still working on getting book “I Love You Like Sunshine” to be donated by Friends of the Library- to go along with a letter from the Town Clerk welcoming newborns to Bristol and making parents aware of the resources in the City. If Friends doesn't respond- we will look to another funder.

Next meeting Date November 19th 1:00-2:00 @ BPCCC Burlington Ave site conference Room