



City of Bristol, Connecticut

School Readiness and
Child Daycare Grant

South Side School
22 Tuttle Road
Bristol, CT 06010
Tel: (860) 584-7812 ext 451248
Fax: (860) 584-7810

Draft

Bristol School Readiness Council Minutes

April 3, 2019

Present:

Donna Osuch (Co-Chair), Azra Redzic (Co-Chair),Karen Lombardi (WIC), Kristen Peck (BOE) Valerie Toner (Library) Pam Testa (Community Providers) Joyce Voisine (Tunxis), Maureen Eaton,(retired Librarian) Peter Kelley (City Council), Brenda Moore (BHA) Patricia Tomascak (Dept. of Aging) Ronetta Stokes (Kith and Kin) Donna Koser (BECA) Alyssa McGhee (Wheeler Clinic) Cathy Plourde (BBHD) Jennifer St. John (Parent) Linda Rich (FRC),

Ex-Officio- Mayor Ellen Zoppo-Sassu, Sue Moreau (Superintendent)

Absent: Valerie Pelletier (HS) Amanda Sawyer (PCC@BH) Susan Adeyinka M.D (Pediatricians)

Present Non-Members: Guest: Harriet Feldlaufer –Division of Director OEC

Coral Richardson, Sara Castle, Kim Carmelich, Cecilia Garay, Shirley Anderson, Marilyn Lobaczewski

The meeting was called to order at 12:16 by Co-Chair Osuch

*A Motion was made to accept the minutes of March 6, 2019
Motion seconded -Motion passed*

Introductions

Presentation by Harriet Feldauer-Division Director OEC- on behalf of Governor Ned Lamont Presented a Proclamation by the State of CT and signed by Governor Lamont to Shirley Anderson and Marilyn Lobaczewski Acknowledging their exemplary work in early childhood in Bristol and the State of CT.

Program Quality - Maureen Eaton

*Program Quality meets 2nd Tuesday of every month @ 9:00 @ Imagine Nation Museum of Early Learning located at 1 Pleasant Street
Committee met March 12th*

- Final preparation for Dine and Discuss to be held April 4th
- SR Community Programs are discussing a way to have mental health staff at least part-time in each Program. Looking for funding (individual and joint) to have this accomplished.

Health Services – Cathy Plourde

Health Committee meets the first Tuesday of the month @ 1:00 at Beal’s Senior Center located at 240 Stafford Ave.

Committee met April 2, 2019

- BBHD Sanitarians are visiting Pre-K classrooms and teaching about handwashing- Completed Head Start- will now focus on BPCCC.
- Teddy Bear Jamboree- March 16th- focused on Re-Think Your drink- looking at labels and children had hands-on experience of filling up a cup with number of teaspoons of sugar – so they could actually see what they were drinking
- Supporting two presentations at the Library One during Pre-K Fair- **April 11th 6:00** Good Healthy Eating for You and Your Baby presented by Lynn Misenti- Registered Dietician Hartford Health Care
April 24th 10:00 am “Positive parenting Skills Promotes Positive Behavior” by Dr. Lisa Menillo from The Pediatric Care Center
- **Little Read 2019-**“ I Want to Be a Police Officer” by Laura Discoll – 100 books have been distributed throughout the community(Center-based programs, FRC, Library, Play and Learn Groups, BOE Kindergarten classes) this book complements the HALO Program now finishing up the pilot year at selected SR Classrooms. SRC is requesting second year of funding from Main Street Community Foundation.
- It was also noted OEC has new website emergency preparedness – a Director’s Forum will be held either in June or September to inform community Programs and roll out the “Walk and Talk” Program in partnership with the Bristol Police Department
- Art Show will be held May 7th- Health Committee supports this activity by being present- offering healthy snacks- and funding the creativity cans- given to all students that participate in the event.

Governance Committee- Chairperson Linda Rich

School Readiness Grant Manager reported on behalf of Chairperson

The Proposal Review Team consists of:

Donna Koser, Brenda Moore, Ronetta Stokes, Joyce Voisine

The submitted RFP's have been distributed to the PRT and they will meet on

April 15th (Monday) @ 11:30-2:30 and present the PRT report to full Council @ May 1, 2019 SRC meeting

Community Outreach – Donna Koser

Committee did not meet this month-

Focusing on Making Bristol Better Website and having “Fun Facts Friday” This month the focus will be on Abuse and Neglect

Infant and Toddler Committee- Amanda Sawyer

Infant and Toddler Committee meets last Tuesday of the month @ 12:00 @ Parent and Child Center @ Bristol Hospital located @ 9 Prospect Street –

Committee met on March 26, 2019

Donna Koser- BECA Coordinator reported on behalf of Committee Chair Sawyer

HALO finishing up with 2nd round in a few more classrooms.

Committee still focusing on the benefits of breastfeeding.

Transition to Kindergarten Committee- Co-Chair Donna Osuch

Transition to Kindergarten Committee meets 2nd Monday of the month @ 3:45 @ South Side School – Met on March 11th

- One Night-One Purpose- Parent Orientation for Kindergarten- May 29th 6-7 PM
- At every school every parent gets the same information- at the same time.
- Dine and Discuss April 4th- Pre-k and K teachers meeting Pre-K and Kindergarten Transition Sheet

Registration for Kindergarten began March 1, 2019- Please reach out to family and friends and remind them to register.

By the End of March- the numbers are as follows

Those in the BOE system (BEC CTR. and BOE pre-K) **233** Those in community Programs **88**

For a total of 315 .

Still looking for Volunteers for May 29th if you haven't sign up- yet please do.

Next Meeting is April 8, 2019

Grant Manager's Report
Reported for SR Grant Manger by Marilyn Lobaczewski

OEC Updates

- The School Readiness RFP's have been received- due date was April 1st
- BOE is requesting 159 PD/PY slots
- IN-MEL is requesting 118 FD/FY slots
- BPCCC is requesting 115 FD/FY slots

This is a change in configuration in our slots- with BOE decreasing by 8 slots BPCCC is increasing by 4.

RFP has been distributed to Proposal Review Team on April 2nd.

Bristol has requested 5 additional FD/FY slots with the SR Anticipated Capacity Survey

Quality Enhancement Report

All activities are progressing – funds are being distributed as invoices are being submitted

Kaplan Early Learning Company submitted an RFP for QE funds.

Discussion held on proposal and cost

Requesting \$5,076.90

Statement of Need and Goals were read.

Voting held- written/ signed ballot- completed

In Favor 0- Denied -17

SR Grant Manager directed to inform Kaplan Early Learning Company of the denial

Monitoring.

IN-MEL- at capacity 118 FD/FY

BPCCC- at capacity 111 FD/FY

BOE –165 PD/PY

Sandy Fowler has completed classroom monitoring -summary report completed and to be shared with Programs and Program Quality Committee

April and May Monitoring will be PDD Individual Plans to be reviewed by SR Grant Manager

June-July Final Financial Reports to be reviewed by SR Grant Manager and Program

Administrators and their financial teams.

That will conclude monitoring of 11 components of SR this fiscal year.

Resignations:

None

Appointments:

None

Old Business

Early Learning- A PET Project Updated Report – Endowment

Funds currently raised \$ **\$22,092**

Reminder- Please disperse the “Take 10” forms to 10 people you know and check back to see if they have donated. The donations listing is not showing a large number of people donating.

New Business

None

Community Sharing

Tunix- Director's Meeting had presentation on emergency preparedness and Workshop held Dr. Peg Oliveria spoke about Brain development

United Way – Community Builder's Reception April 11th @ Doubletree by Hilton Hotel

Training for Parent Teacher Home Visiting- May 9th Thursday 2 classes.

HALO- - going for second year Grant with Main Street Community Foundation

Duck Race- - you can buy a ticket for \$5.00

Bristol Babies Born Reading- - April 9, 10, 11- ECE Fair @ Library

With Community Baby Shower to be held April 11th

Meeting was adjourned at 1:05

Next Meeting May 1, 2019

Respectfully Submitted

Marilyn Lobaczewski on behalf of

Mary-Alice Petrucelli-Timek - School Readiness Grant Manager

