

**January 6, 2021**

The regular meeting of the School Readiness Council was held on January 6, 2021 @ 12:19 p.m. on Webex Meeting

- ***Congratulations to Cecilia Garay for being honored by the Bristol BOE***
- ***Congratulations to Kristen Peck-NAEYC National Organization will be using the Bristol BOE NAEYC electronic program and classroom portfolio to train their national evaluators.***
- ***A Heartfelt Thank you to Marilyn Lobaczewski and Maureen Eaton for assisting the Bristol SR Programs in calling parents for the OEC's Cares for All Children Program***

**Present:** Donna Osuch (Co-Chair), Azra Redzik (Co-Chair) Kristen Peck, Karen Lombardi, Pam Testa, Maureen Eaton, Cecilia Garay, Donna Koser, , Catherine Plourde, Alyssa McGhee, Joyce Voisine., Linda Rich ,Peter Kelley, Valerie Toner, Lauren Kittle ,Valerie Pelletier

**Absent:** Susan Adeife Lee, Brenda Moore, Jennifer St. John

**APPROVAL OF REGULAR SCHOOL READINESS COUNCIL MEETING Minutes held on December 2, 2020** by a motion of School Readiness Council member Linda Rich and seconded, it was unanimous vote to: ***approve the minutes of the regular School Readiness Council meeting of December 2, 2020***

#### **1. COMMITTEE REPORTS**

- **Program Quality-** Maureen Eaton – next meeting January 12,2021 9:30 (zoom)

All SR programs have distant Learning Plans on file with OEC

All Programs decided when they have to go into distant learning will charge families 50% of parent share

- **Health Committee-** Cathy Plourde next meeting February 2,2021 @1:00 – Zoom

Committee met January 5, 2021 (zoom)

Great results from Polar Express event

Wellness Wednesdays started and are successful

Tasty Tuesdays -starting January 19, 2021- partnership with Shop Rite

***Motion – to move \$350 from SR Budget line item 0014654-557700 (Advertising) to 0014654-motion was made Donna Koser and seconded. Motion passed 531000 (Professional Fees and Services) to support the Tasty Tuesday Project-***

**Governance Committee-** Linda Rich – No Report

- **Community Outreach-** Donna Koser-

Parent Leadership Training Institute (PLTI) is starting this week. We have over 21 participants signed up for this 20 week course.

- **Transition to Kindergarten Committee-** Donna Osuch Next meeting 1/11/21 3:45 (zoom)

Case Consultation Committee is in process of revamping to meet teacher’s immediate needs. New format will be forthcoming.

OEC-CT Cares for All Children- Bristol SR Programs participated in program- engaged 40 families- and will receive \$15,400 – for their efforts. The families received packages of materials and assistance from the programs. Goal was to engage families and get them interested in preschool experience.

Dine and Discuss- working on this concept virtually to bring together the pre-K and K teachers.

Ready 4K Program through the ParentPowered Public Benefit Corporation. This new virtual concept engages parents through text messages It will also collect relevant parent information to be shared with SRC for data collection.

***Motion was made to transfer \$500 from 0014654-55400 (travel reimbursement) to 0014654-531000 (professional fees and services) to support the Ready 4 K Program made by Kristen Peck ,seconded- motion passed.***

This Program will replace the Transition to Kindergarten folders that are supported by the Quality Enhancement Grant funds.

***Motion was made to change the definition of “Kindergarten materials” to incorporate virtual materials and the Ready4K program in the Quality Enhancement Grant. Motion was made by Joyce Voisine, seconded-motion passed***

- 2. **Infant and Toddler Committee-** - Chairperson Lauren Kittle -next meeting date February 1,2021 1:30 (zoom)

OEC home visiting grant will be submitted by 1/29/21 –response should be by 4/1/21 and implementation should start by 7/1/21

### 3. SCHOOL READINESS GRANT MANAGER REPORT

School Readiness City Budget was presented

City has to expend \$25,000 to receive the \$100,000 in Administrative Funds

Budget code 531000	\$22,450
531140	\$1,200
553100	\$200
554000	\$600
557700	\$100
581120	\$150
569000	\$300
Total	\$25,000

***Motion was made to accept this proposed budget, but will adjust request if the City of Bristol offers additional funds to assist the School Readiness Programs. Made by Cathy Plourde, seconded and passed***

**OEC**

Change in payment configuration for December 2020 and January 2021

February payment returns to new normal of classroom of 16

Revision of Memo 34- State funded Programs and how to go to remote/distant learning

RFP will be continuation grant

**Local Issues**

**4. QUALITY ENHANCEMENT REPORT**

QE funds have been granted and are going before Bd of Finance

**5. MONITORING VISIT REPORT**

Desk Monitoring continues

BOE serving 107 Part Day/Part Year students

BPCCC serving 84 Full Day/Full Year students

IN-MEL serving 80 Full Day/full Year students

**6. RESIGNATIONS**

None

**7. APPOINTMENTS**

None

**8. OLD BUSINESS**

**9. NEW BUSINESS**

**10. ADJOURNMENT**

Meeting was adjourned at 1:14 P.M.

Respectfully Submitted,

Mary-Alice Petrucelli-Timek

School Readiness Grant Manager